HANYANG CYBER UNIVERSITY GRADUATE SCHOOL

2026 FALL

ADMISSION GUIDELINES FOR INTERNATIONAL STUDENTS

HANYANG CYBER UNIVERSITY
한양사이버대학교 www.hycu.ac.kr

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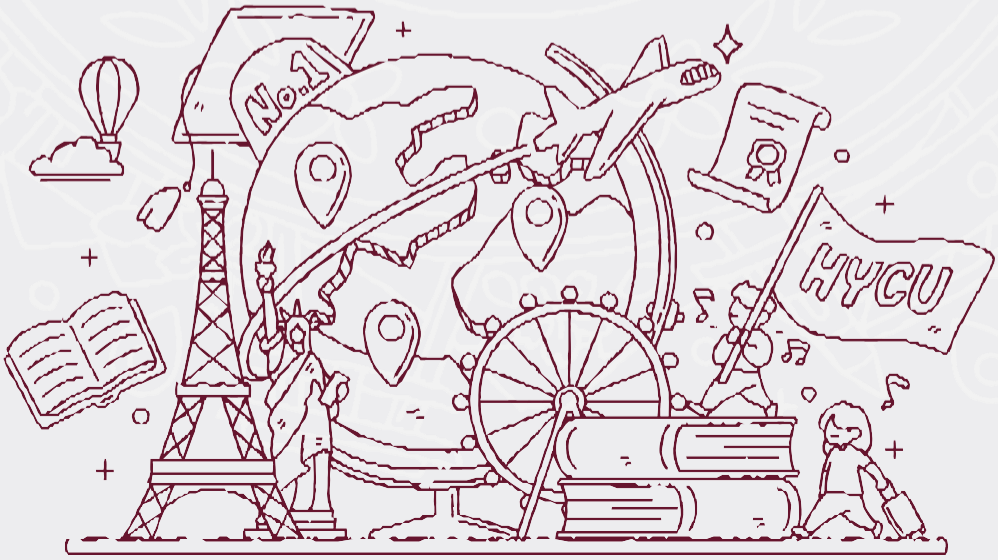
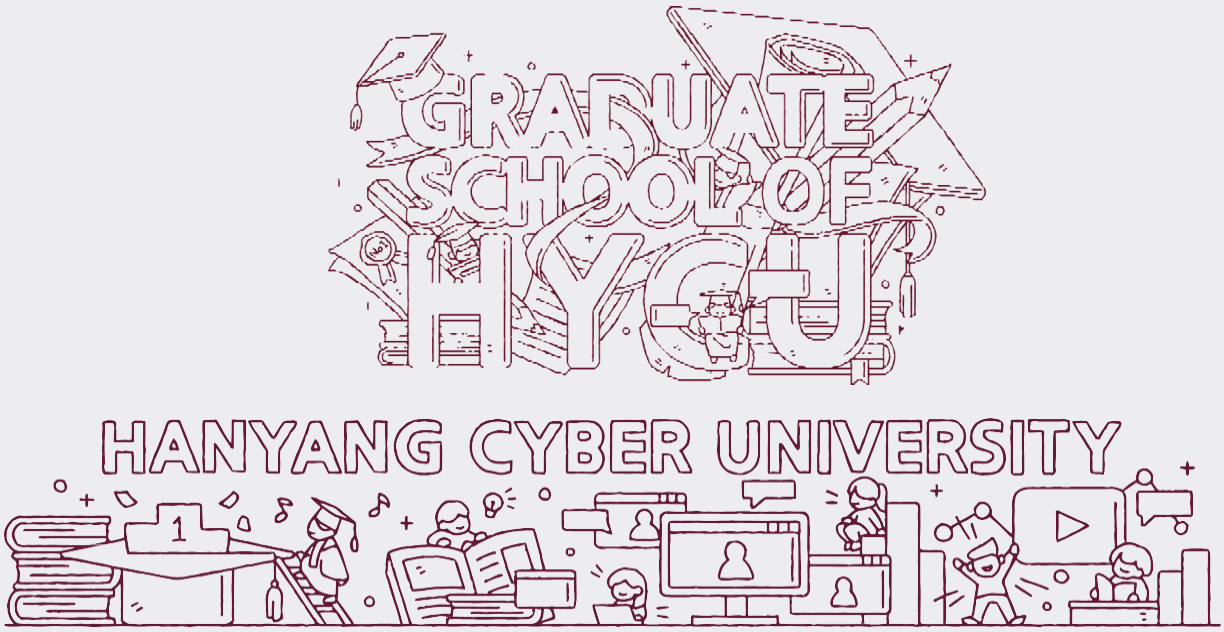


01. Eligibility

Category		Eligibility
Academic	MA	- Those who have obtained a bachelor's degree from a domestic or foreign university, or those who are scheduled to obtain it before August 31, 2026, and those who are recognized as having the equivalent or higher educational qualifications under the law.
	Ph.D.	- Those who have earned a master's degree from a domestic or foreign graduate school, or those who are scheduled to obtain it before February 28, 2026, and those who are recognized as having the equivalent or higher educational qualifications under the law.
Korean Language Proficiency		- Proficiency in Korean will be assessed through the admissions process, including document review and oral interview evaluation.
Nationality		- Foreign nationals with foreign national parents · Both the applicant and their parents must hold foreign citizenship as of the date the application process begins. · For dual citizenship holders, they must renounce Korean citizenship as of the date the application process begins.
Common Qualification		- Open to applicants regardless of their department or major at the previous university. - Double applications or cross-application (applying to multiple programs simultaneously) are not allowed. - Applicants from foreign universities may apply only if the institution is officially recognized by the relevant authorities in that country. If this is found to be incorrect after admission, the admission will be revoked.



02. Admission Unit and Quota

Graduate School	Department	Program	
		MA	Ph.D.
General	Mechanical & IT Convergence Engineering	O	O
	Architectural & Urban Engineering	O	O
	Child Studies and Education	O	O
	Counseling Psychology	O	O
	Law and Administration	O	O
	Real Estate	O	O
	Educational Technology	O	O
	Design Planning	O	O
Total		231	99
Business	Business Administration - Marketing Track - Finance Accounting & Taxation Track - IT Management Track - Advertising Media Track	O	O
Total		83	20
Grand Total		314	119

03. Application Schedule

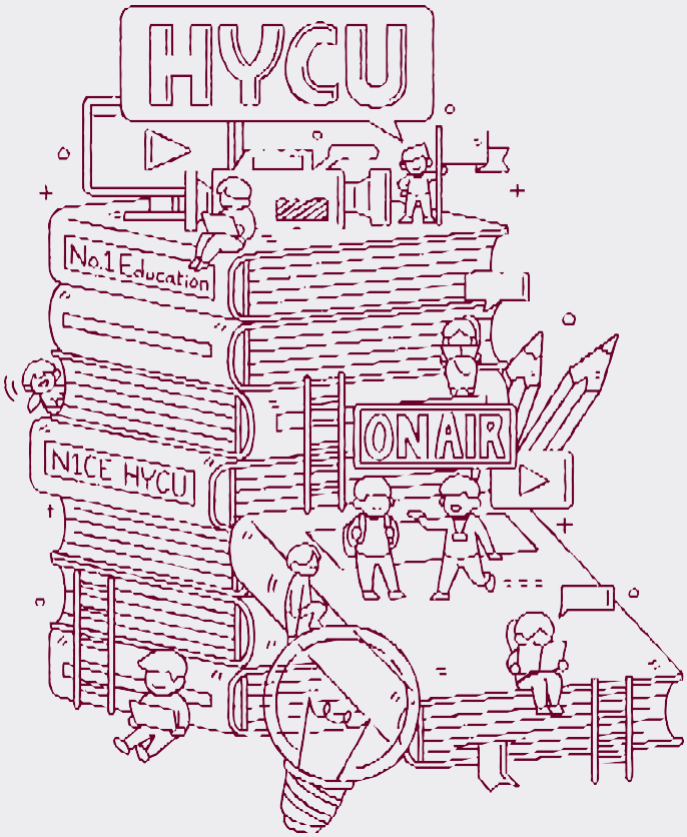
Program	Application Process	Schedule		Procedures and Methods	Remarks
MA · Ph.D.	Online Application	1st round	May 18, 2026 (Mon.) 09:00 - June 19, 2025 (Fri.) 21:00	- Submit the application form and pay the application fee on the website. (http://gsgo.hycu.ac.kr)	Credit card payment only
		2nd round	July 8, 2026 (Wed.) 14:00 – July 24, 2026 (Fri.) 21:00		
	Documents Submission	1st round	May 18, 2026 (Mon.) 09:00 - June 19, 2025 (Fri.) 21:00	- Submission of Documents	Submit by online/ post/ in person
		2nd round	July 8, 2026 (Wed.) 14:00 – July 24, 2026 (Fri.) 21:00		
	Announcement of Document Screening Results	1st round	June 24, 2026 (Wed.) 10:00	- Available only on the website.	
		2nd round	July 29, 2026 (Wed.) 10:00		
	Video Interview	1st round	June 27, 2026 (Sat.) 9:00 – June 28, 2026 (Sun.) 18:00	- Video interview will be conducted only for applicants who pass the first-stage document screening. ※ Eligible candidates are required to conduct a pre-test using the video conferencing system.	Interview times may vary by department and applicant.
		2nd round	August 1, 2026 (Sat.) 9:00 – August 2, 2026 (Sun.) 18:00		

Program	Application Process	Schedule		Procedures and Methods	Remarks
MA · Ph.D.	Announcement of Final Results	1st round	July 1, 2026 (Wed.) 10:00	- Available only on the website.	
		2nd round	August 5, 2026 (Wed.) 10:00		
	Registration	1st round	July 1, 2026 (Wed.) 10:00 - July 3, 2026 (Fri.) 17:00	- Admission will be canceled for non-registration.	Credit card payment only
		2nd round	August 5, 2026 (Wed.) 10:00 - August 7, 2026 (Fri.) 17:00		

※ Application schedule and periods are subject to change based on circumstances.

※ Applicants must verify the interview date and other admissions schedules. Any disadvantages caused by failure to check will be the applicant's responsibility.

※ All dates and times are based on Korea Standard Time (KST).



04. Evaluation Process and Criteria

1) Master's Program Selection Criteria and Scoring System

Category	Evaluation Criteria & Scoring			Remarks
Stage 1 (Document Screening)	Undergraduate Grades	15	50	- Pass with a score of at least 30 out of 50
	Statement of Purpose (SOP)	35		
Stage 2 (Video Interview)	Video Interview		50	- Pass with a score of at least 30 out of 50 - Interview is only conducted for applicants who pass the first-stage screening.
Total			100	

2) Doctoral Program Selection Criteria and Scoring System

Category	Evaluation Criteria & Scoring			Remarks
Stage 1 (Document Screening)	Undergraduate Grades	7.5	50	- Pass with a score of at least 30 out of 50
	Master's Grades	7.5		
	Statement of Purpose (SOP)	35		
Stage 2 (Video Interview)	Video Interview		50	- Pass with a score of at least 30 out of 50 - Interview is only conducted for applicants who pass the first-stage screening.
Total			100	

3) Admission Selection Criteria

① Applicants who score less than 30 points in either the document screening or video interview, or those who score below 60 points in total, will be disqualified.

② The selection will be based on the total score of the document screening (maximum 50 points) and video interview (maximum 50 points) combined, in order of highest score

③ Tie-breaking criteria: video interview ➞ statement of purpose (SOP) ➞ bachelor's (master's) GPA raw score

④ The enrollment quota for each degree program will be determined according to university regulations. The number of successful candidates per department will be decided by the Graduate School Committee, considering educational demand and academic balance between fields.

⑤ Additional candidates will be selected from the total pool of applicants based on the highest total score from both the first and second stages in the event of registration cancellations.

4) Detailed Evaluation Standards

<table>
<tr><th>Program</th><th colspan="2">Evaluation Criteria</th><th>Detailed Evaluation Standards</th><th>Scoring</th></tr>
<tr><td rowspan="3">MA</td><td rowspan="2">Stage 1</td><td>Undergraduate Grades</td><td>- Undergraduate GPA Conversion Score
<table>
<tr><th>GPA</th><th>4.0 or higher</th><th>3.0 or higher</th><th>Below 3.0</th></tr>
<tr><td>Conversion Score</td><td>15</td><td>13</td><td>10</td></tr>
</table></td><td>15</td></tr>
<tr><td>Statement of Purpose (SOP) (Reviewed by 2 evaluators)</td><td>- Describe motivation for applying, career background, special skills, etc.
- Describe future study, research plans, career plans, etc.</td><td>35</td></tr>
<tr><td>Stage 2</td><td>Video Interview (Reviewed by 2 evaluators)</td><td>- Evaluation of the relevance and expertise in your field of application (department)
- Evaluation of the appropriateness of study, research plans, and career plans
- Evaluation of academic aptitude and character</td><td>50</td></tr>
<tr><td colspan="3">Total</td><td>100</td></tr>
</table>

<table>
<tr><td rowspan="4">Ph.D.</td><td rowspan="3">Stage 1</td><td>Undergraduate Grades</td><td>- Undergraduate GPA Conversion Score
<table><tr><th>GPA</th><th>4.0 or higher</th><th>3.0 or higher</th><th>Below 3.0</th></tr><tr><td>Conversion Score</td><td>7.5</td><td>6</td><td>5</td></tr></table></td><td>7.5</td></tr>
<tr><td>Master's Grades</td><td>- Master's GPA Conversion Score
<table><tr><th>GPA</th><th>4.0 or higher</th><th>3.5 or higher</th><th>3.0 or higher</th><th>Below 3.0</th></tr><tr><td>Conversion Score</td><td>7.5</td><td>7</td><td>6</td><td>5</td></tr></table></td><td>7.5</td></tr>
<tr><td>Statement of Purpose (SOP) (Reviewed by 3 evaluators)</td><td>- Describe motivation for applying, career background, special skills, etc.
- Describe doctoral study and research plans, career plans, etc.</td><td>35</td></tr>
<tr><td>Stage 2</td><td>Video Interview (Reviewed by 3 evaluators)</td><td>- Evaluation of the relevance and expertise in your field of application (department)
- Evaluation of research achievements, published papers, and other written works (only for those who provide supporting documents of their achievements)
- Evaluation of the appropriateness of study and research plans, career plans
- Evaluation of academic aptitude and character</td><td>50</td></tr>
<tr><td colspan="4">Total</td><td>100</td></tr>
</table>

※ The video interview time will be reasonably determined in consultation between the department and the graduate school, based on the number of applicants and the admissions process (Master's / Doctoral).

※ If the maximum GPA for undergraduate or graduate (Master's) programs is not based on a 4.5 scale, it will be converted accordingly.

※ For overseas universities where conversion is not possible, the evaluation will be conducted by the relevant department, and the final decision will be made by the Graduate School Committee.

05. Application Process

Access the Website

- Access the Graduate School Admissions Center Website > Go to the Application Page for the General Graduate School / Graduate School of Business (Click the "Application" button at the top.)
· http://gsgo.hycu.ac.kr
· Tel: 02-2290-0700, Fax: 050-2290-0605

Check Important Notes

- Read the Important Notes for Online Application and Consent to the Use of Personal Information.

Online Application

Common Notes	- All information provided must match the supporting documents, so only input information that is supported by proof. - Any disadvantages arising from discrepancies between the provided information and the actual facts will be the applicant's responsibility.
Photo Upload	- The photo will be used for the student records after admission, so please upload it in the specified size. - The photo must be a recent passport-sized photo (3×4 cm) taken within the last 3 months. - File size must be 500KB or less. - Upload in JPG, JPEG, PNG, or GIF formats.
University	- Enter the university where the bachelor's degree was obtained, along with the grades and other relevant information.
Graduate School	- For doctoral applicants, enter the university where the master's degree was obtained, along with the grades and other relevant information (Optional: master's thesis abstract, career background, portfolio, etc.).
Career Background	- Enter employment history and other social activity experiences.
Community Service	- Enter community service achievements.
Certifications	- Enter the certification name, issuing organization, and date of acquisition.
Awards and Honors	- Enter award details, dates, and awarding organizations.
Motivation for Admission	- Select your motivation for applying.
Statement of Purpose (SOP)	- Enter your motivation for applying, background, career, special skills, etc. - Enter your future study and research plans, as well as your career plans.

Payment of Application Fee

- Master's Application Fee: KRW 50,000 (including KRW 10,000 for Stage 2)
- Doctoral Application Fee: KRW 70,000 (including KRW 10,000 for Stage 2)
- Payment Method: Credit Card Payment
- The application fee paid after completing the application form is non-refundable.

※ Stage 2 fee will be refunded if the applicant is disqualified during the document screening.

Documents Submission

Required Documents	- Mailing Label (List of Submitted Documents) - Academic Documents (Required, Original documents only.) - Scholarship Documents (Required for applicable applicants, Copy accepted) - Other Documents (Optional, Copy accepted)
Submission Method	- Walk-in Submission - Registered Mail Submission - Online Submission

Confirmation of Document Receipt

- You can check the document arrival status at the "Document Submission Confirmation" menu under "My Application Management" on the Graduate School Admissions Center website> General Graduate School / Graduate School of Business.
- The graduate school is not responsible for any disadvantages arising from documents not arriving on time due to postal delivery issues or other reasons.

06. Required Documents

1) List of Required Documents (O: Mandatory X: No need to submit △: Optional)

<table>
<tr><th>Category</th><th>Required Documents</th><th>MA</th><th>Ph.D.</th><th>Details</th></tr>
<tr><td>Application Form</td><td>Mailing Label for Document Submission</td><td>O</td><td>O</td><td>- Print the Mailing Label for Document Submission form and mark (✔) the submitted documents.

- Graduate School Admissions Center Website 〉 My Application Management 〉 Print Admission Ticket
· In-person submission: Submit the label along with supporting documents.
· Registered Mail: Attach the label to the front of the envelope before sending.</td></tr>
<tr><td rowspan="4">Academic</td><td>Bachelor's Degree Certificate (Original)</td><td>O</td><td>O</td><td rowspan="4">[Criteria for Academic Document Submission]
<table><tr><th>Korean University</th><th>Chinese University</th><th>Other University</th></tr><tr><td>Original</td><td>①, ② both needed.

① CHSI Academic and Degree Certificates in English

② Original Consular Authentication or CHSI Full Academic Report</td><td>- Choose one of the following.

· Apostille Certificate

· Certificate of Academic Recognition verified through Foreign Embassies in Korea

· Certificate of Academic Recognition verified through Korean Embassies Abroad</td></tr></table></td></tr>
<tr><td>Master's Degree Certificate (Original)</td><td>X</td><td>O</td></tr>
<tr><td>Official Transcript of Bachelor's Degree (All semesters, original)</td><td>O</td><td>O</td></tr>
<tr><td>Official Transcript of Master's Degree (All semesters, original)</td><td>X</td><td>O</td></tr>
<tr><td colspan="5">- Students with double or multiple majors must indicate all majors.

- Transcript must indicate Cumulative GPA / Maximum GPA.
e.g.) 3.8 / 4.5

- For academic documents that are notarized through Apostille or Embassies, both originals and copies are accepted with no issuance date limit. For academic documents that are notarized through other educational institutions, only the original document is accepted, also with no issuance date limit.</td></tr>
</table>

Category	Required Documents	MA	Ph.D.	Details
Nationality	Proof of Nationality (Applicant's and parents')	O	O	- Choose one of the following. ① Copies of the applicant and applicant's parents' passport ② Copies of the applicant and applicant's parents' valid National ID
	Certificate of Family Relations	O	O	[Reference] **Vietnam** : Giay khai sinh – Chứng thực bản sao, bản dịch **Mongolia** : Kin relation verification **Nepal** : Jeonmadalda **Philippines** : Family Census **Indonesia** : Family relation verification (KARTU KELUARGA) **Bangladeshi** : Jeommeo Kakus or Jeommeo Sidetiket **Pakistan** : Nadra Family Registration Certificate (FRC) **Sri Lanka** : Pauler certificate **Myanmar**: Yingtaususayen **Kyrgyzstan** • **Kazakhstan** • **Uzbekistan** • **Ukraine** • **Thailand** : Birth certificate **Cambodia**: សំបុត្រកំណើត **Italy** : Estratto Attodi Nascita - This document serves to verify the applicant's foreign nationality. It must clearly state the relationship between the applicant and their parents; Information about the applicant's current spouse or children is not required. - Relevant supporting documents must be submitted for any special circumstances. *(Examples: Certificate of Divorce, Family Relationship Certificate, Certificate of Single Parent, Death Certificate, Missing Person Report, or Certificate of Loss of Korean Nationality, etc.)* - If either parent has remarried a Korean national, a detailed Family Relationship Certificate of the parent's Korean national spouse must also be submitted. ※ **(For Chinese nationals only)** A death certificate can be substituted with one of the following documents: ① Original Notarized Cancellation of Household Registration Certificate ② Original Notarized Family Certificate verifying "death"

Category	Required Documents	MA	Ph.D.	Details
Optional Documents	Proof of Korean Language Proficiency	△	△	- Successful applicants who hold a TOPIK (Test of Proficiency in Korean) certificate may be required to submit supporting documents upon request.
	Certificate of Employment	△	△	- For those with prior experience only. The total period of employment must be specified.
	Proof of Qualifications	△	△	- A copy of relevant credentials (if applicable) related to the applicant's department or field of study
	Proof of Awards, Certificates of Volunteer Activities	△	△	- Only for those with records of awards or volunteer activities
	Department-related Supporting Documents	△	△	- Only for those with relevant documents, such as thesis, thesis abstract, portfolio, etc.

※ All required documents must be submitted before the deadline.

※ **Any documents not written in Korean or English must be accompanied by notarized translation into either language.**

※ Submitted documents cannot be canceled or revised and will not be returned. For documents which only can be issued once, copies certified by Hanyang Cyber University or the issuing institution are also acceptable.

※ Additional supporting documents may be requested from applicants at a later stage, depending on their department or type of admission.

※ Applicants expected to graduate must complete their degree requirements by February 28, 2026.

2) Documents Submission Method

Submission Method	Details
Registered Mail	- Mailing Address: Graduate School Admissions Office, #101, Cyber Building 1, Hanyang Cyber University, 220 Wangsimni-ro, Seongdong-gu, Seoul, 04763, Korea - Deadline: (1st round) June 19, 2026 (Fri.) / (2nd round) July 24, 2026 (Fri.)
In Person	- Address: Graduate School Admissions Office, #101, Cyber Building 1, Hanyang Cyber University (within Hanyang University Seoul Campus) - Office Hours · Weekdays: 9:00 - 21:00 · Weekends: 9:00 - 18:00
Online Submission	- Academic Documents (Certificates and Transcripts): Original documents (university/ graduate school) can be submitted online through the official document issuance site affiliated with the university. - Other Required Documents: Other supporting documents, where copies are acceptable, can be sent via: · Email: go@hycu.ac.kr · Fax: 050-2290-0605

3) Important Notes on Documents Submission

① Responsibility for Document Verification: Applicants are fully responsible for verifying all submitted documents, including those from foreign institutions.

② Additional Document Requests: If deemed insufficient, the Admissions Office may request additional documents from the applicant.

③ Incomplete Submissions: Any incomplete submissions may result in documents being disregarded or treated as unsubmitted.

④ Submission Deadline: Failure to submit or receive documents within the deadline will result in exclusion from consideration for admission and scholarship selection.

⑤ Original Documents: Academic documents must be submitted in original form. Submitted documents or records will NOT be returned to the applicant. If there are documents that can only be issued once and thus cannot be submitted as originals, copies certified by Hanyang Cyber University or the issuing institution are also acceptable. And official documents issued by public offices (e.g., community centers) printed black and white are acceptable as originals only if certified by the issuing authority.

⑥ No Changes After Submission: Submitted documents cannot be canceled or revised once they are received.

07. Announcement of Admission Results and Registration

1) Announcement of Admission Results

① Date and Time: (1st round) July 1, 2026 (Wed.) 10:00 /
(2nd round) August 5, 2026 (Wed.) 10:00

② How to Check Results and Important Notes:
- Check on the Graduate School Admissions Center Website 〉My Application Management 〉Admission Results.
- It is the responsibility of the applicant to check the results. Any disadvantage caused by failing to check the results will be the applicant's responsibility.

③ Announcement of Additional Accepted Applicants
- If there are any vacancies after the end of the registration period due to non-registration, additional accepted applicants will be individually notified of their registration dates.
- Additional applicants will be contacted in order of the waiting list. If contact is not made after three attempts, the opportunity will be offered to the next person on the list.

2) Registration for Accepted Applicants

① Tuition Payment Period: (1st round) July 1, 2026(Wed.) 10:00 – July 3, 2026(Fri.) 17:00 /
(2nd round) August 5, 2026(Wed.) 10:00 – August 7, 2026 (Fri.) 17:00

② Tuition Payment Method: Credit Card

③ Admission Fee and Tuition

KRW (₩) / per semester

Graduate School	Degree Program	Admission Fee	Tuition	
			Engineering	Humanities, Social Sciences, Arts and Business
General	MA	KRW 700,000	KRW 5,000,000	KRW 3,950,000
	Ph.D.		KRW 5,500,000	KRW 4,450,000
Business	MA		KRW 3,950,000	
	Ph.D.		KRW 4,450,000	

※The admission fee is paid only in the first semester, and the tuition is paid every semester for a total of 4 semesters (within the program's duration).

※Additional fees for experimental / lab courses may be charged, and research registration fees may apply for Master's thesis or Doctoral programs.

※Tuition fees are subject to change based on the results of the Tuition Review Committee.

④ Research Registration Fee

KRW (₩) / per semester

Graduate School	Degree Program	Research Enrollment Fee	
		Engineering	Humanities, Social Sciences, Arts and Business
General / Business	MA	KRW 500,000	KRW 395,000
	Ph.D.	KRW 550,000	KRW 445,000

※For students in the Master's thesis or Doctoral dissertation programs, a Research Registration Fee is required upon registration after completing coursework. This fee amounts to **10% of the regular tuition** and is applicable during the thesis or dissertation research period.

08. Scholarships for International Students

(Admission scholarships are pre-applied as a deduction.)

Scholarship	Details	
Scholarship for International Students	Eligibility	- Applicants who applied through the international students admission and completed registration.
	Amount	- 30% reduction in tuition for 1 year
	Required Documents	- A copy of citizenship or passport (for both the applicant and their parents) - Documents verifying family relationships (If these documents are not in English, a notarized English translation must be attached.)
	Remarks	- Must maintain a GPA of 3.0 or above after admission.

Important Notes on Admission Scholarships

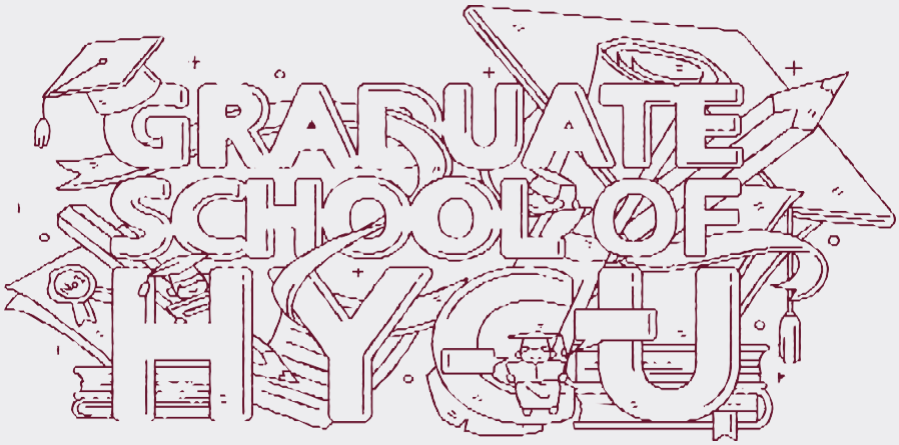
① Failure to submit the required documents by the specified deadline will result in disqualification from the scholarship, and admission may be revoked depending on the admission policy.

② Scholarships valid for one year can only be received during the first year after admission. If a student takes a leave of absence, the scholarship period will expire, and the student will lose their eligibility.

③ From the second semester onward, scholarships will be granted only if the student meets the required GPA criteria for each scholarship.
(Example) If a student receiving the scholarship for international applicants earns a GPA of 2.9 in their first semester, their scholarship will be canceled for the following semester.

④ Scholarships are only granted during the regular semesters and within the standard duration of study.

⑤ Scholarships cannot be combined with other scholarships.



09. Important Notes for Applicants

① Applicants cannot apply to more than one program within the graduate school. Double applications will result in disqualification.

② Applicants who score below 30 points in either the first document screening or the second video interview, or who have a final score below 60 points, will be disqualified regardless of the number of available positions. Additionally, applicants who are deemed to have difficulties in academic performance may not be selected.

③ Admission scores will not be disclosed.

④ Errors in application details (e.g., department selection, contact information, typos) or omissions will be the sole responsibility of the applicant.

⑤ Once submitted, documents (including online submissions) cannot be canceled or modified after the deadline. The application fee will be refunded in compliance with higher education laws.

- Full refund if canceled during the application period
- KRW 10,000 refund for document screening stage rejection

⑥ Applicants must follow all instructions from interviewers and coordinators during the interview process.

⑦ Admission will not be granted or may be revoked in the following cases;

- Failure to meet eligibility criteria
- Failure to complete enrollment within the designated registration period
- Non-submission of required documents within the deadline
- Submission of false information, altered documents, or fraudulent applications

⑧ Applicants and students at this institution may apply to or enroll in multiple institutions simultaneously, provided that the other institution permits it. Verification is required with the respective institution.

⑨ Failure to submit documents or pay fees within the specified period will be interpreted as a withdrawal of intent to apply.

⑩ Refunds for withdrawal or voluntary resignation will be processed according to relevant education laws and required procedures.

⑪ Tuition refunds will follow the provisions in Article 58 of this institution's academic regulations.

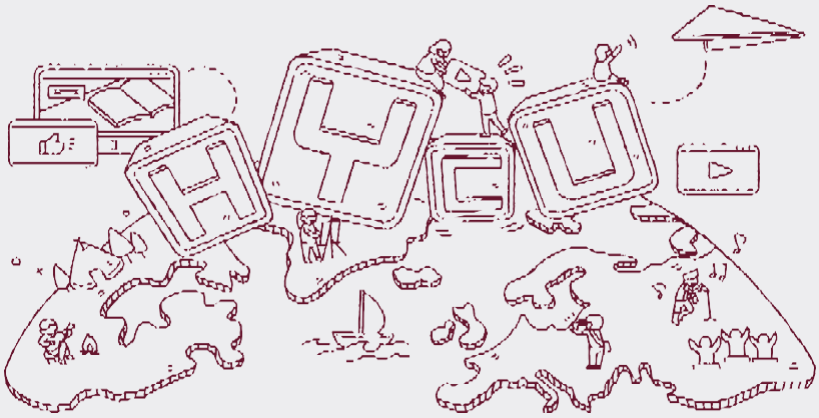
⑫ Any admission-related matters not mentioned in this document will be determined by the Graduate School Committee.

⑬ Applicants who wish to contest or appeal their admission results may do so within one week of the announcement. The Graduate School Committee will decide on re-evaluation within two weeks of receipt.

⑭ Prospective graduates must obtain their degree by August 31, 2026.

⑮ The university may offer research registration semesters and request research registration fees.

This guideline was originally written in Korean and translated into English.
In case of any discrepancies, the Korean version will take precedence.



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